

## Lessons Learnt – Drawing registers

### Observation:

With a large project producing over 19,000 drawings, it was vital to keep an accurate and up to date drawing register. This helped to communicate the status and progress of drawings and captured their ever-changing nature from feasibility to as-built. Having had multiple designers and sub-contractors producing drawings, it was imperative that all shared their information and co-ordinated. An online register that was available to all and updated frequently was an important tool for a successful project. On the London Bridge Station Redevelopment, Sharepoint was chosen as the main online register. It helped the team to track our progress and gave versatility on the amount of simultaneous users.

### Issues arising:

- The register was not always updated frequently or accurately by teams.
- Poor connection to the internet sometimes resulted in issues for users.

### Recommended actions:

- Have a team of dedicated document controllers that are tasked with keeping the register(s) up to date.
- Utilise the best ways of communicating with all designers and sub-contractors to ensure quality is achieved and maintained.
- Using a web-based tracker is a must-have on medium to large scale projects.

N420-COT-DRG ▾	DRG-Name-descrip... ▾	Added To Reg ▾	Scale ▾
CS-000053	ARCH 77 EARLY WORKS-POSSIBLE CONSTRUCTION SEQUENCE--	01/01/2000	1:100
CS-100001	STAGE 1-PLATFORM 13/14 ESCAPE STAIRS (LBC 63E)- CONSTRUCTION SEQUENCE-SHEET 1	01/01/2000	1:100
CS-100002	STAGE 1-PLATFORM 13/14 ESCAPE STAIRS (LBC 63E)- CONSTRUCTION SEQUENCE-SHEET 2	01/01/2000	1:100